

## Cuesta College Aviation Maintenance Program Advisory Committee

### MINUTES

Monday, November 29, 2021

10:30am – 11:30 am

Cuesta College, San Luis Obispo, **Virtual Meeting – Google Meet**

Topic	Facilitator	Minutes
<b>1. Welcome &amp; Introductions</b>	George	<p>Bill Borgsmiller, ACI Jet                      Dave Jensen, ACI Jet                      George Dom, ACI Jet                      Matthew Lykins, Joby Aviation                      Tomas Svitek, Stellar Aviation                      David Clark, Camp Roberts                      Melissa James, REACH Economic Development                      Craig Piper (on behalf of Courtney Johnson), Director of Airports, San Luis Obispo                      Jason Curtis, Cuesta College, Vice President of Instruction                      Susan Kline, Cuesta College, Business Education Division Chair                      John Stokes, Cuesta College, Engineering &amp; Technology Division Chair                      Ron Overacker, Cuesta College Consultant                      Keith Zielke, Cuesta College Consultant</p> <p>All industry participants expressed the strong need for properly trained maintenance technicians and the challenges associated with finding qualified personnel in the local area. All expressed optimism that this program will meet local demand for aviation mechanics.</p>
<b>2. Facility</b>	Bill	<ul style="list-style-type: none"> <li>• Site “L” Hangar at San Luis Obispo County Airport would best accommodate lecture and lab needs of program. (835 Airport Drive)</li> <li>• Lecture and lab component both at above facility.</li> <li>• Old San Luis Obispo Airport terminal available as additional lecture space.</li> </ul>
<b>3. Program Funding</b>	Bill/Jason	<ul style="list-style-type: none"> <li>• \$500K grant awarded to Cuesta from the U.S. Dept of Education's Title V/Developing Hispanic-Serving Institutions (DHSI) Program.</li> <li>• FAA Aviation Workforce Grant. The FAA will be awarding grants up to \$500K each, for a total of \$5M/year over the next five years, to support the education and recruitment of aviation maintenance technical workers and the development of the industry's workforce. An announcement regarding Cuesta's application for a \$500K grant is expected this month (December).</li> <li>• County of San Luis Obispo has agreed to match the FAA Aviation Workforce Grant up to \$500k</li> <li>• Jason reiterated college has funding in place.</li> </ul>

<p><b>4. Curriculum Update</b></p>	<p>Ron/Keith</p>	<p>College Curriculum Status</p> <ul style="list-style-type: none"> <li>• College courses and program scheduled to be approved on Friday Dec 3rd.</li> <li>• Courses will be published in Fall 2022 Catalog upon approval.</li> <li>• Course content (presentations, quizzes, etc., mostly completed) Keith to review a second time.</li> </ul> <p>FAA Curriculum Status</p> <ul style="list-style-type: none"> <li>• Curriculum ready for submission to FAA to begin approval process. Expect to submit to FAA within next week as facility now confirmed.</li> <li>• FAA representatives have been in contact and are expecting submission (Anticipate 3 – 6 month approval timeframe).</li> </ul>
<p><b>5. Next Steps</b></p>	<p>Ron/Bill/Keith/ Jason</p>	<p>FAA Approval</p> <ul style="list-style-type: none"> <li>• Described above, but work with FAA to achieve Part 147 Certification.</li> </ul> <p>Procure Training Aids</p> <ul style="list-style-type: none"> <li>• Concerns about supply shortages and extended lead-times.</li> <li>• Sequence purchasing equipment for General then Airframe and/or Powerplant.</li> </ul> <p>Faculty</p> <ul style="list-style-type: none"> <li>• Hire 2-3 part-time faculty instructors (Coursework will be supplied)</li> <li>• Hire program coordinator/director to oversee program.</li> </ul> <p>Promotion</p> <ul style="list-style-type: none"> <li>• Begin advertising and marketing of program to students.</li> <li>• Jason would like to dedicate Cuesta billboard to maintenance program.</li> <li>• Bill shared tremendous opportunity to draw students given nexus to diverse aerospace industry in area (space and UAV) combined with proximity to Vandenberg AFB and attractiveness of San Luis Obispo as a destination (Climate, etc.).</li> </ul>
<p><b>6. Vote of Support</b></p>	<p>All</p>	<p>Members of advisory committee voted unanimously to support the program:</p> <ul style="list-style-type: none"> <li>• 8 Yes</li> <li>• 0 No</li> </ul>
<p><b>7. Open Discussion</b></p>	<p>Dave/Keith/Bill</p>	<ul style="list-style-type: none"> <li>• Dave suggested the name of advisory committee be broadened from aviation to aerospace maintenance advisory committee as was more accurate representative of industry.</li> <li>• Keith recommended reaching out to high school students as part of program outreach through Regional Occupational Program to identify prospective students.</li> </ul>
<p><b>8. Adjourn</b></p>	<p>All</p>	<p>Meeting Adjourned at 11:22.</p>